



**AGENDA
FOR THE BOARD OF DIRECTORS
OF THE SOUTH ADAMS COUNTY WATER AND SANITATION DISTRICT
DECEMBER 11, 2013
REGULAR MEETING AT 7:00 P.M.**

- I. Call to Order & Pledge of Allegiance**
- II. Appointment of Acting President and Acting Secretary**
- III. Ratification of Disclosures of Potential Conflicts of Interest**
- IV. Approval of Minutes – September 25, 2013 and November 13, 2013**
- V. Public Comments**
- VI. Monthly Reports and Recommendations**
 - 1. Curtis Bauers - Water System Manager's Status Report**
 1. Water System Operations General Update
 2. Augmentation System and Denver Water Interactions
 3. Water Court Statements of Opposition
 4. Adams County RFP on Mann Lakes Regional Park
 5. 64th & Quebec Water Storage Tank Repair
 - 2. J-M Grebenc - Wastewater Manager's Status Report**
 1. Wastewater Treatment Plant General Update
 2. Burns and McDonnell Biological Nutrient Removal Permitting and Design Concept Engineering
 3. Lift Station SCADA Project
Board Action – Authorize Final Payment and release of retainage in the amount of \$16,999.50 to Browns Hill Engineering for the Lift Station/WWTP SCADA Project.
 4. Secondary Digester or DYSTOR Cover
Board Action – Authorize the emergency purchase of a secondary digester or DYSTOR Cover assembly, with installation, from Siemens in the estimated amount of \$268,500.00.
 - 3. Jim Pankonin - Distribution & Collections Manager's Status Report**
 1. 2013 Wastewater Collection System Rehabilitation & Replacement Program
 2. East 104th Avenue Phase 3B & the Joliet/Havana Street Improvements
 3. Brighton Road Interceptor Preliminary Design for the Metro Wastewater Connection
 4. 2013 SACWSD Water System Removal and Replacement Project
 5. Brighton Blvd. Water Main Improvement Project
 6. ConAgra Fire Protection Improvements Project
 7. Preparatory work for 2014 CIPP projects
 8. Possible discussion of pre-paid Development Fees for E. 87st Ave. & Xenia Street
 9. Other new developments that are currently in the review process
 10. Miscellaneous Reports

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4. Byron Jefferson – Administrative Services Manager’s Status Report

1. Financial Statements – October 2013
2. Public Hearing 2014 Budget
Board Action Required – Open a Public Hearing to consider the 2014 budget resolutions and Staff recommends that the Board adopt the 2014 Budget Resolutions as presented; 13-007 to Adopt the 2014 Budget and appropriate Funds, 13-008 to Set the Mill Levy for 2014, Certification of the mil levy for 2014, 13-009 to adopt new water and wastewater utility rte and new system development charges effective January 1, 2014.
3. Recommendation to purchase wastewater taps from Metro Wastewater for 2013
4. Procedure Change for Meter Placement
Board Action – Authorize staff to adopt a new procedure for meter placement effective January 1, 2014.
5. Miscellaneous Reports

5. Tim Beaton - Legal Report

1. Inclusion - Lorenzo Talamantes Property at 7180 E. 61st Pl., Commerce City, CO 80022.
Board Action: Conduct a public hearing and consider approval of the Order approving the inclusion.
2. 2014 Election.
Board Action: Consider approval of Resolution Appointing Designated Election Official.
3. Annual Resolution.
Board Action: Consider approval of Annual Resolution.

6. Jim Jones – District Manager’s Report

1. Human Resources Report
Board Action: Consider a motion to approve the change to the Travel policy to clarify that spouse meals will be paid for Board approved in-state conferences.
2. Wastewater Backup Policy
3. Denver Water Agreement
4. Tim Thoms – Inclusion into the GID
5. Outstanding Board Items
6. Public Relations and Conservation Programs Supervisor’s Monthly Report

VII. Executive Sessions

VIII. Approval of Bills

Consent Agenda Items

- **Approve payment of \$43,710.46 to Burns and McDonnell for Biological Nutrient Removal Preliminary Engineering Project.**
- **Approve Payment #3 to Quality Pipe Services, LLC in the amount of \$34,653.01.**
- **Approve payment #4 to WSU in the amount of \$24,527.58.**
- **Approve Payment #3 to Levi Contractors, Inc. in the amount of \$91,194.13.**

Board Comments

Adjourn

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